

First Parish UU Beverly, MA	Committee Name Membership
Date: October 4, 2007	

Facilitator	Jon Roussel	Scribe	Jon Roussel
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Attendees					
	Name	Role		Name	Role
	Jon Roussel		x		
	Steve Hoy		x		
	Julie Long				
	Jim Strunk				
		Board			
		Guest			

Meeting Agenda		
7:30	Opening Words and Chalice Lighting	
7:35	Personal Check in Opening Words Chalice Lighting	
7:40	Housekeeping <ul style="list-style-type: none"> • Volunteer to take minutes • Minutes • Committee Report 	
7:45	Sunday Volunteers Master Schedule	
7:50	New members and Volunteers For Committee	
8:20	Movie Series	
8:30	Membership Class and Orientation?	
8:45	New Members Welcome Packet	
8:55	Check out	
9:00	Adjourn	
	Next Meeting	November 1, 2007 7:30 PM
	Welcoming Words	
	SOMETHING TO THINK ABOUT	

Minutes for Meeting

I. Sunday Volunteers Schedule The master schedule was reviewed. The coordinators will be:

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Jon: Septembe, October, November Steve: December, January, February Julie: March, April, May Jon: June

- II. Movie Series The following movies were chosen: PaY It Forward, Ghandi, Malcol X, American X, The Pursuit of Happiness. Steve will contact Dave Long and Charlie Dunne for assistance and to find a DVD player. Steve will place notices in the chalice and email them to Paula.
- III. New member Packet The current packet being outdated was discussed. Jon said he will begin working on the draft for an updated packet to present to the Parish council at the November 14 meeting.
- IV. Followup and Engagement with guests and new members We discussed how to improve followup Jon talked about trying a course to orient guests to the features, benefits and expectations of membership. He said he will prepare a draft proposal to present to the council and board by mid-December, 2007 We agreed to continue to personally followup with each new guest and will divide them up each month.
- V. Staffing the committee Jon and Steve agreed the committee is understaffed . Several members of the congregation were identified as a potential good fir for underserved and unaddressed program and service areas. Six members will be invited to the November 1 meeting of the committee to learn about how they can participate and help

Action Items - Open					
#	Description	Assigned	Due	Status	Owner
1	Inviting and finding three more members	Committee	11/01/07	Open	Jon
2	Movie night series	Steve	11/01/07	Open	teve
3	New member Packet	Committee	11/12/07	Open	Jon
4	Paths To Membership Course	Committee	12/01/07	Open	Jon

Action Items - Closed					
#	Description	Assigned	Closed	Status	Owner
1					
2					
3					