

First Parish UU Beverly, MA	Committee Name Parish Council
Date: March 21, 2007	

Facilitator	Rev. Sylvia Howe	Scribe	
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Attendees				
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Name	Role	Name	Role
	Adult Ed & Spirituality	Scott Gorman	Personnel
	Building	Kathy Sturm/Sue Hacker	Religious Education
Elizabeth Grassin	Diaconate	Ballantyne/Constantino	Social Action
Will Hines	Finance	Will Hines	Stewardship
Nanda Scott	Flower	Paul Willenbrock	Capital Campaign
Eric Hacker	Green	James Mitchell	Building Task Force
Charlie Wainwright	Historical	Gina Coburn	Treasurer
Will Hines	Investment	Debra Sweet	Director of RE
Jon Roussel	Membership		Staff
Sylvan Menezes	Ministry		Board
Beth Williams	Music & Worship		Guests
Debbi Lewis	Nominating		
Joleen Wilson	Pastoral		

Meeting Agenda		
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7:00	Chalice Lighting	Elizabeth Grassin
7:05	Personal Check in	What do you think is the most notable thing FPC has accomplished during the past five years?
7:15	Housekeeping <ul style="list-style-type: none"> Volunteer to take minutes Minutes Committee Reports 	
7:30	Information Sharing <ul style="list-style-type: none"> Pledge Campaign – Will Hines Building Task Force – James Mitchell Capital Campaign – Paul Willenbrock Auction – Martha Brennan Annual Reports – Sylvia Howe 	
8:00	Conversation <ul style="list-style-type: none"> Secret Visitor Report – Membership Committee Updated Web-site – Dunc Ballantyne 	
8:20	Information to Board	
8:25	Personal Check out	What did you learn at tonight's meeting?
8:30	Closing Words	
	Next Meeting	
	Welcoming Words	
	THINGS TO THINK ABOUT: WHO IS STAYING ON YOUR COMMITTEE; WHO WILL BE THE NEXT CHAIRPERSON; WHO WILL WRITE THE ANNUAL REPORT?	

Minutes for Meeting		
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Action Items - Open					
#	Description	Assigned	Due	Status	Owner

Action Items - Closed					
#	Description	Assigned	Closed	Status	Owner
1					
2					
3					